

Boxwood POA  
Meeting Minutes  
18 April 2011

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1. Meeting began at 7:00pm.
2. Members in attendance
  - i. Past members: Keith Mann, Tina Snover
  - ii. New members: Steven Clay, Scot McCarthy, Lu Brashier, Erica Pitzer, Cheryl Morris
  - iii. Kevin Yarnell did not attend
  - iv. Jennipher Lucado from Brownstone attended
3. Minutes from last meeting were reviewed and approved.
4. The new board members elected the following officers:
  - i. President                      Steven Clay
  - ii. Vice President                Scot McCarthy
  - iii. Secretary                     Lu Brashier
5. The following committee chairs were appointed
  - i. Communications
    1. Erica Pitzer
    2. Duties to include directory updates, BPOA website maintenance, gmail account, and welcoming duties.
  - ii. Events
    1. Lu Brashier
    2. Each event needs individual leader
    3. Events include Easter Egg Hunt, Ice Cream Social, Halloween Parade, Boxwood Stew, and Christmas Decoration Competition.
  - iii. Pool
    1. Cheryl Morris
    2. Duties to include being main contact for pool issues in addition to coordinating pool maintenance requirements
6. Items discussed
  - i. Pool Parties- Brownstone will be responsible for reserving the pool for parties.
  - ii. Speeding- Erica spoke with Lt. Marks at LPD and he stated that we couldn't have stop signs at intersections. He did say he would arrange for peak-time patrols who would issue tickets to violators.
  - iii. Doggy droppings- Stray dog at pool was determined not to belong to Boxwood resident. Still a lot of dropping in pool common area. Issue is still a problem.
  - iv. Maintenance contract- Reviewed at meeting; Steve and Cheryl signed.
  - v. Pool
    1. Opening date to be Saturday May 21 and will close week of September 10.

2. Pool to be checked by pool committee on May 13 to be sure lights are working.
  3. Security code and 2011 pool rules will be mailed out at least two weeks prior to opening.
  4. Pool budget discussed which included the service contract, cleaning services and lifeguard duties.
  5. Lifeguards to perform daily cleaning check at end of day.
  6. Pool decking lettering needs to be painted. Keith said to check with John Gunther to see if he had stencils.
  - vi. Following items will be paid out of reserve account:
    1. Duiguid Funeral Home for March meeting
    2. Pool gate repair
    3. Sign repair
  - vii. Keith Mann will be responsible for collecting the Christmas lights and the Luau decorations. He will give to whoever board designates.
  - viii. Cost of building a storage shed versus leasing a storage unit needs to be investigated.
  - ix. Fun things to be updated and placed in mailboxes by Lu.
  - x. Lu will be in charge of Ice Cream Social and advise Cheryl of date.
  - xi. Erica will get left-over welcoming basket supplies (if any) from Andrea Roth. Budget for welcoming baskets is \$150 per year.
  - xii. Erica to coordinate roadside clean-up and set date.
  - xiii. Jennipher reviewed the financials and discussed past dues. She will be at May meeting, but not June meeting.
  - xiv. May meeting will be on the third Monday- May 16 at 7:00pm.
7. Meeting adjourned at 9:00pm.