

**Boxwood Property Owners Association**  
**Board of Directors Meeting Minutes**  
Monday, February 9th, 2015

- 7:07 Call to Order** **David Corry**
- ***In Attendance:*** David Corry, Maureen Sheedy-Morris, Danielle Silva Aceituno, Megan Murphy, Jennifer Lucado, Lisa Fabulich, and Mike Friedman
- 7:10 Approval of Minutes** **David Corry**
- 11/17/14 – motion to approve by Lisa Fabulich, seconded by Megan Murphy, all in favor
  - 1/20/15 – motion to approve by David Corry, seconded by Mike Friedman, all in favor
- 7:15 Staff Report** **Jennifer Lucado**
- Financial Report: HOA Dues delinquencies are looking good for first quarter, all 1099s have been sent out, CPA payment for tax return is complete
  - Playground phone tube: has been completed
- 7:25 President's Report** **David Corry**
- Document Revisions Campaign: Doc Revision Letter, Doc Revision, Self-addressed envelope, and volunteer form are complete – David Corry to send docs to Jennifer Lucado
- 7:30 Committee Reports**
- Architectural Review Committee*** ***Steve Clay***
- No report
- Common Area Committee*** ***Steve Clay***
- Playground Mulching: Jennifer Lucado looked into outstanding item, and found that this was completed in November
  - Playground Telephone Tube: Jennifer Lucado looked into outstanding item, and found that this was completed in November
  - RSG Landscaping Contract: 3% increase has been requested by lawncare service company, no conclusion has been reached by Common Area Committee (PENDING)

## *Pool Committee*

*Megan Murphy*

- Water Fountain Repair/Winterize: replacing before next season, will ask Marcus Lezniak to winterize upon arrival
- Limit on Guest Waiver for Parties: Maximum of 25 guests per pool party according to pool reservation form – Jennipher Lucado to look into Maximum Occupancy of Pool; Megan Murphy to obtain a copy of the Pool Reservation form from Sacha Layman for the new board to revise rules regarding being respectful of other non-party pool guests via reservation of a specific section of the pool / reapprove for the upcoming season
- Limit on Pool Guests: ‘Boxwood Property Owners Association Pool Rules’ document #6 has been revised to: “There is a limit of 4 unrelated guests OR 1 guest family of up to 8 guests per household and the homeowner must be present. For larger groups of up to 25 guests, please contact Sacha Layman at [sachalayman@gmail.com](mailto:sachalayman@gmail.com) or phone 420-4113 to schedule a pool party. A refundable \$50 security deposit is required in case of property damages or cleaning fees.” – Will need to change / order a new Pool Rules sign to reflect changes made
- Replacing Furniture for Next Season: 2 umbrellas arrived, need to order 2 pedestal tables. – Jennipher Lucado to contact appropriate person to unlock pool for Megan Murphy to capture / send pictures of pedestal tables to David Corry; David Corry to research pedestal tables
- Cleaning Person: Dayle Mayberry is re-signing her contract this coming week, contract was reviewed/edited by the board, motion by Lisa Fabulich to re-sign Dayle Mayberry for another annual contract, seconded by Megan Murphy, all approved.
- Pool Maintenance: motion to re-sign Marcus Lesniak to another annual contract by Missy Cunningham, seconded by Matt Johnson, all approved.
- Conversion from Chlorine to Saltwater Pool: Priority has been determined to resurface the pool first with a surface that can withstand chlorine and saltwater pool chemicals. Pool conversion will be tabled until resurfacing is complete.
- Powerwashing the Pool Deck: Dan Murphy to power wash the pool deck; Jennipher Lucado to send Megan Murphy David Goad’s contact info to repaint the pool deck post-wash
- Pool Security Options: Pool Committee discussed possibly installing a GoPro camera to track pool parking lot, adding a fourth camera to the current pool security video system

(which can support up to 4 cameras), AND/OR hiring an off-duty cop to patrol pool parking lot x # of times per week to minimize 'riff raff' in the pool parking lot

***Events & Social Committee***

***Lisa Fabulich***

- Trash Pickup – Missy Cunningham and Lisa Fabulich to schedule a trash pickup & Purple Heart pickup for the entire neighborhood post-neighborhood yard sale
- Yard Sale: Lisa Fabulich is taking the lead on this event
- Easter Egg Hunt: No lead, still in search; Danielle Silva Aceituno has all Easter Egg Hunt supplies / materials for the event – PENDING
- Luau: Missy Cunningham, Lisa Fabulich, and Maureen Sheedy-Morris are taking the lead on this event
- Adopt-A-Street Cleanup – Darryl Morris is taking the lead on this event

**8:05 Old Business**

**David Corry**

- Annual Meeting Arrangements: sitters, refreshments, prizes, and signage have been made; need at least 1 more sitter for the event (Alex Singhy is a yes)
- Annual Meeting Agenda & Mailing: 2015 Annual Notice and Meeting Agenda to be sent out next Monday (Feb 16<sup>th</sup>); Jennipher Lucado OR David Corry to send Danielle Silva Aceituno a final electronic draft of the Annual Meeting Agenda

**8:10 New Business**

**David Corry**

- None

**8:10 Private Business**

**David Corry**

- None

**8:17 Meeting Adjourned**

**David Corry**

- Motion to adjourn meeting by Danielle Silva Aceituno, seconded by Megan Murphy, all in favor.

**Tentative Meeting Schedule**

Monday, March 16, 2015

Members Annual Meeting

Back up Date: Monday, March 23, 2015