

**Boxwood Property Owners Association
Board of Directors Meeting
January 30, 2014 Minutes**

Call to Order:

David Corry (President) called the meeting to order at 7:16pm at 515 Lady Slipper Lane. Attending were Scot McCarthy, Matt Johnson and Megan Murphy. Brownstone representatives Jennipher Lucado and Holly Snead were unavailable for the meeting.

President's report:

- A resident noted that the Annual Meeting mailing had an error in it referencing the interest accrual process on outstanding BPOA dues. Brownstone had corrected the error after last year's mailing, but somehow it showed again in this year's information. Brownstone will be sending out an updated, corrected mailing to all BPOA members.
- The decorative holiday lights at the entrance this year were installed and removed by a local company for \$500, as was budgeted. There were a number of light stands missing/not working from the old display and total cost of replacement for new lighting was board approved at \$198. It was noted that the Board would request that the lights be put up at an earlier date in 2014 so residents can enjoy them for a longer period. \$500 is in the 2014 budget for this expense.

November Minutes Discussion:

- The Board reviewed minutes from the November Board Meeting and found just a few amendments to be made relative to spelling, etc... Matt Johnson made a motion to approve the minutes pending said amendments and Megan Murphy seconded the motion. All approved.

Financial Report:

- No Financial Report since Brownstone representatives were not available for the meeting.

Committee Reports:

Common Area & Pool Committee:

- Megan Murphy is acquiring a replacement 75 ft hose for the pool area
- Megan Murphy is talking with Sara @ Park and Pool Corp about repair / replacement options for some of the lounge chairs at the pool. P&P Corp is the company that was used for the purchase of the current set of pool chairs.
- The safety / locking mechanisms for the Baby-pool gate are being inspected sometime during the week of 2/3/14.
- Megan will provide updates to the Board on the progress of the three bullets when she gets new information.
- Anticipated Pool opening and closing dates for the 2014 season are 5/16/14 and 9/14/14.

- The Pool Committee is looking into whether the fence around the pool requires painting this season.

Events and Social Committee

- Brownstone mailed \$50 checks to the three winners of December's Holiday Lights contest. Results were judged by last year's winners, as is the Boxwood tradition. Winners were:
 - Best Overall: 405 Harvest Court
 - Most Creative: 527 Lady Slipper Lane
 - Votes for both Best Overall & Most Creative: 601 Susannah Place
- We are looking for Volunteers to lead up 2014 Social Events
- April - Easter Parade / Egg Hunt
- May – Neighborhood Yard Sale
- Quarterly – Adopt a Street (Wiggington Road)
- June - Ice Cream Social
- August – Luau
- Matt Johnson is working on an updated Boxwood Property Owners Associate Directory – We ask that all property owners review their information and let Matt know of any necessary changes

•

Old Business - NA

New Business –

- David Corry indicated that the Association came in under budget for the 2013 fiscal year. He suggested the Board consider using some of the surplus funding to pay for the legal review of our Association documents to make sure they are properly written for the long-term health of the BPOA. David suggested that Paul Fineman at the Petty Livingston Law firm would be a skilled resource to begin the review process. Scot made the motion for the funding of this review. Matthew seconded the motion and all approved.
- Annual Meeting Planning
 - Meeting will take place on March 17th, 6-9pm at the Duiguid's Funeral and Crematorium on Wiggington Road.
 - David has the sign that was placed at the exit/entrance to Boxwood and will place it again the week before the meeting.
 - The Board will arrange for free babysitting services, as was the case last year
 - The Board approved the purchase of three \$50 gift cards as random drawing give aways for those in attendance at this years meeting.
 - The Board will be looking for 3-4 new Board members for the upcoming term.

Private Business – NA

Next Scheduled Meeting 7pm on 2/24/14 at David Corry residence at 515 Lady Slipper Lane unless moved.

Meeting Adjourned at 8:07pm.