

**Boxwood POA**  
Meeting Minutes  
May 16, 2011

1. Meeting began at 7:00 PM.
2. Minutes from last meeting were reviewed and approved.
3. Reviewed 2011 budget from Jennifer Lucado
4. Pool update by Cheryl Morris
  - a. Rusting bolts on signs to be taken care of by Cheryl
  - b. Fire extinguisher (expired date) needs to be recharged
  - c. May 18<sup>th</sup> cleaning lady to do final cleaning
  - d. Marcus is to clean pool. He has informed us that the pool cover is no longer usable; we will need a new cover. The cost will be \$2800 to \$3300, installation \$200 to \$300
  - e. Bathroom doors okay, lettering fine for this season.
  - f. Baby gate, latch spring not holding. RR Mann is coming on the 17<sup>th</sup> of May to make sure it is code safe and to give quote for latch replacement.
  - g. Pool furniture – extra \$100 up charge for residential delivery.
  - h. Pool furniture will be put out on Friday night.
5. Erica has cleaned up our website.
6. Need key to information board, if not found will get new lock. Jennifer will take care of this.
7. There is still an issue with dog poop in pool area and down walk in front of Erica's and past.
8. Erica was able to get full information on the Adopt a Highway program, reports are to be filled out and filed with the city of Lynchburg in order for us to keep our road sign. They want clean up to be a minimum of three times a year, April, July and October.
9. New residents on Honey Tree will be taken a basket by end of week.
10. Erica will reschedule rain date yard sale.
11. Lu spoke with Keith Mann and he said he was in contact with the Harper's and will get Luau décor. He said Hachem will get lights from Ray.
12. Socials will begin in June; the first event will be the ice cream social on June 4 from 3 to 4. Scott has volunteered to help serve.
13. Storage items for events, once collected, will be accessed. We will decide if we need to rent a storage unit.
14. Kevin expressed concern over upkeep of empty lots. Who is responsible for keeping them mowed and dead trees removed? Jennifer Lucado will send out warning letters to the property owners with a time frame.
15. Meeting adjourned at 8:30