

## **Boxwood Property Owners Association**

Board of Directors Meeting

21 May 2013

### **Minutes**

**Call to Order:** The meeting was called to order by David at 7:07 PM at 515 Lady Slipper Ln. Attending were Jennipher, Matt, David, Megan and Richard. Scot was absent.

#### **Presidents Report:**

1. Positive comments on Brownstone workshop
2. David signed contracts for pool grouting.
3. David authorized pool-girl work.
4. Some questions on security contract.
5. Megan agreed to pool committee chair.

#### **May Minutes Discussion:**

1. Pool Rules & Guidelines should read to match pool rules mailed in early May – “Children ages 13 and under must be accompanied by an adult 18 years or older”.
2. David moved to accept change to minutes, Megan seconded, unanimous approval.
3. No other changes to minutes.

#### **Financial Report**

1. Report given by Jennipher.
2. No questions on April financials.

#### **Architectural Review Committee**

1. Matt requested clarification on fence restrictions.
2. Rules and restrictions reviewed.

#### **Common Area/Pool Committee**

1. Megan requested authorization to purchase monitor for security system – estimated to be \$90 + tax.
2. Megan made motion, Richard seconded, unanimously approved for \$100 budget amount.
3. Security camera installation needs to be scheduled/coordinated/completed.
4. Grout is going to require more work than that originally quoted. Revised quote required. Megan made motion to authorize up to \$1,500 to have required work done, Richard seconded, unanimously approved.
5. Budget money previously approved to replace damaged tree. RSG asked to quote replacement – not yet received.

6. Reviewed that pool reservation requests to be sent to Boxwood POA email account and forwarded to Sacha Layman.

#### **Events/Social Committee**

1. Yard sale a success.
2. Matt monitoring email.
3. Messages to property owners to be forwarded to Matt for send.
4. David asked for input regarding messages to owners (newsletter?).

#### **Old Business**

1. Still need a chair for "Adopt-A-Street".
2. Awaiting mailbox painting information (David).

#### **New Business**

1. None

#### **Close**

1. Next meeting June 24 (4<sup>th</sup> Monday of each month).
2. Adjourned at 8:30 PM.

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Submitted by:

Richard Brashier  
Secretary

*130624 BOD*