

Boxwood Property Owners Association
Board of Directors Meeting
25 November 2013
Minutes

Call to Order: The meeting was called to order by David at 7:05 PM at 515 Lady Slipper Lane. Attending were David, Matt, Megan and Scot via telephone.

Presidents Report

1. David discussed lighting proposal. Talked to several staff members.
2. David discussed the matter about grinding the stump out.

Past Meeting Minutes Discussion

1. October minutes reviewed for approval. Matt made motion to approve, Megan second, unanimous approval.

Financial Report

1. Nothing surprising in budget.
2. Matt asked if there were any reimbursements for Halloween Parade (Boxtoberfest). There was \$700 available; \$131 was used.

Architectural Review Committee

1. No issues or actions.

Common Area/Pool Committee

1. Megan brought up maintenance issues: baby gate needs to be repaired or replaced. A new hose (50-75 feet) is needed. Also, several chaise lounges need to be repaired. The fence needs some work.
2. Jennipher said she would give Megan phone number to the Park and Pool Corporation. Megan will call to ask about cost of fixing lawn chairs.
3. Cleaning service: Dayle would accept contract if she got insurance. We talked about increasing her salary to compensate for the lack of insurance. David suggested that Dayle get an umbrella policy with her insurance carrier.

Events/Social Committee

1. Decorating contest; email was not sent but will go out the next day.
2. Adopt-A-Street: nothing has been done yet; need volunteers.
3. Welcome Committee: Megan will help Matt. Need to ask Jennipher for the names of the new comers. We also need to talk to Erica about procedure.

Old Business

1. Holiday lights proposal. Companies will not put up the lights and decorations owned by Boxwood. They will only use their own lights and decorations.
2. CLC was contacted about putting up lights and decorations. The price was \$1078.70.
3. David talked to R. Gonzales (he used to own a house in Boxwood). Mr. Gonzales wanted to talk to his wife and look at the lights and decorations that Boxwood own.
4. Mr. Gonzales got back to David during the board meeting. Will do the job for \$500.00.
5. David made the motion to approve. Scott second, motion carried. Mr. Gonzales will start the job Friday morning, November 29.

New Business

1. No new business.

Close:

1. Next meeting January 27, 2014, 515 Lady Slipper at 7:00 PM.
2. Adjourned at 8:32

Submitted by:

Megan Murphy