

**Boxwood Property Owners Association**  
Board of Directors Meeting  
October 15, 2012

**Minutes**

**Call to Order:** The meeting was called to order by President Steven Clay at approximately 7:10 pm at 129 Marguerite Drive. Present were: directors Steven Clay, Erica Pitzer and David Corry; guest Jennipher Lucado of Brownstown. Absent were: directors Scot McCarthy and Cheryl Morris.

**Minutes: Motion to approve minutes** for September 17, 2012 meeting as submitted made by David, seconded by Steven, unanimously approved.

**Financial Report (Jennipher):** Income is tracking well with budget for the year and delinquencies are down now as the quarter ends.

**Annual Budget (Jennipher):** Draft budgets were circulated for discussion. Jennipher will survey other community/property owner associations with pools to maintain to report to the board about their history of dues and dues increases.

**Social and Adopt-A-Street Chair Report (Erica):** October 21 is the date for the Halloween parade and the next street cleaning will be the last week of October on a midweek day TBA.

**Shed for Storage of Association Property (Erica):** Report on \$479 cost for 3 foot by 7 foot shed. Discussed but because of no money in budget, no action taken at this time.

**Public Business**

**Annual Meeting Location:** Motion to send check to Diuguid Funeral Service for the same amount as in past years for use of its facilities for the 2011 annual meeting made by Steve, seconded by Erica, unanimously approved.

**Complaint Procedures:** Motion made to approve the draft of the new member complaint procedures required by state law made by Steve with typographical error corrected by inserting "Boxwood" is as the association, seconded by Erica, unanimously approved.

**Private Business**

Board undertook certain private business concerning individual homeowner members listed on a confidential attachment hereto.

**Adjourn:** Motion to adjourn made by Steven, seconded by Erica, unanimously approved. Meeting adjourned at approximately 8:40 pm.

Submitted by

David Corry

**Private Business:**

Letter received from owner at 312 Wild Turkey Road (Hartsell) regarding his attempts to find a suitable location for an antennae and pledging that wherever it is placed, it will be shielded from view. No action taken.

Complaint of overgrown grass on vacant lot at 511 Lady Slipper will be addressed by Jennipher contacting owner and if no action taken, arrange for mowing and charge owner.